**TRIDENT AREA AGENCY ON AGING**

**Board Meeting Minutes**

September 18, 2014

**PRESENT BOARD MEMBERS: PRESENT STAFF MEMBERS:**

Catherine O’Brien, President Stephanie Blunt, Executive Director

Patricia Mongeon, President Elect Lisa Natividad, Finance Manager

Jim Brinkley, Treasurer

Sheila German

Ethel Harrison

Colin Martin

Michael Mozingo

Gail Rearden

Trish Rogers

Joy Stoney

**WELCOME AND CALL TO ORDER:**

President Catherine O’Brien welcomed everyone, called the meeting to order and Colin Martin was welcomed as a new board member. Each board member introduced him/herself around the table.

**APPROVAL OF THE MINUTES:**

Jim made the motion, seconded by Michael, and the minutes were approved.

**FINANCE REPORT:**

Jim addressed the Income Statement for the end of the fiscal year first, directing attention to unexpended balances with a total of $407,072.88 unexpended for the previous year. This was in part the result of money received late in the year and in part due to changes in Home Delivered Meals qualifications (more stringent qualifications for participants). These balances were rolled over to the current fiscal year.

The July Income Statement was reviewed and Jim explained that some line items have a large percent expended because of the timing of insurance payments and leases for equipment.

The Finance Report was accepted as information.

Lisa reported that the external auditor is finishing up and all findings are "favorable".

**FY 2013-2014 ANNUAL REPORT**

Stephanie distributed the 2013-2014 Annual Report. Each area of services was discussed. Stephanie pointed out that since TAAA is doing the assessments now, needs are being documented and transportation is on record as the #1 unmet need.

**EXECUTIVE DIRECTOR’S REPORT**

Stephanie reported that Verizon Foundation had awarded TAAA/ADRC a $10,000 grant to expand the Connecting Caregivers Program. This will take care of re-doing the web site. With $20,000 available from Verizon, Stephanie recommended that the Catawba Region AAA receive the other $10,000.

Rite Aid in Goose Creek, a new partner, is sponsoring Wellness Wednesdays 65+ on one Wednesday per month, offering discounts and a different health focus each month.

An issue was discussed involving an employee at Omega Home Care who was billing for visits not made. The company assured that it was a one-time thing, the employee was gone, and they had made corrections (visits documented by phone call upon arrival). Members of the Board felt that some type of probationary period should follow this company error.

**OTHER BUSINESS**

Catherine stated that the assessment is completed and will be shared later, bringing Board members into the process of the Evaluation of the Executive Director.

Thanks and Good-byes were given to Joy Stoney and Trish Rogers as this was their last official meeting with the Board, each receiving a gift card of appreciation.

**ADJOURNMENT**

Gail made a motion to adjourn. Colin seconded. The meeting adjourned at 10:20.

**NEXT MEETING DATES**

Wednesday, November 20, 2014 at 9:30 AM

Wednesday, January 28, 2015 at 9:30 AM

Respectfully submitted,

Trish Rogers for Dr. Barbara Kingsby-Stroble